



NWHPEC Board Meeting

Date & Location: July 26, 2018 @ Condolea (Lake Oswego)

In Attendance: Jennifer Ayers, Richard Carroll, Dale Gehring, Frank Twardoch, Julie Simmons, Alex Thomason

Not Present: Rick Alvarado, Josh Collins

Old Business

New Member Inquiries	One new member: TTM Technologies. One new visit being scheduled. Still pending: 2. New inquiries: 2.
Supplier Survey	Sent to membership; fulfilled commitment to U of O.

Learning Experiences

Experiences	5S SIG: June 27 th @Smith Gardens (7 companies) 5S SIG: July 24 th @Astronics (7 companies) CI Open House: July 26 th @A-dec (7 companies) 3H Leadership: August – December (2 nd Wednesdays)
Upcoming Events	OpEx in your Office: September 17 th (& 18 th) @ Blount Benchmarking Tour: Astronics, August (date TBD)
Classes requested	TWI (3 companies), Set Up Reduction, TPM
3H Leadership	3H Leadership: Filled up in the first four days, a few spots just opened up.
Benchmark Tours	Will try to hold these every other month. On tap: Astronics, Blount. Idea: Look into organizing an all day, multi-company Portland area benchmarking tour.
Future Topics	Agile (secured a facilitator), Lean Culture (reached out to a potential facilitator), Coaching Fundamentals (reached out to a potential facilitator), Voice of the Customer (working on requirements)

New Business

Strategic Planning	Filling in the gaps for admin training and Igniting Innovation.
New offerings	Finalizing content and facilitator for Agile training. Investigating John Maxwell, Karyn Ross, Tracie & Ernie Richardson
Metrics	Continuing to gather engagement metrics. 75% connection in the past 30 days; 100% in past 90 days
Insurance Review	Richard volunteered to review our Multi-peril and Umbrella coverage to see if it provides adequate coverage. (8/23/18)
Trainers	Continuing to grow our network of trainers due to a backlog of requests. There are very few TWI trainers available. Looking into options for non-TWI training. Dale recommended the Gemba Institute online training. Jennifer will review. Jennifer is also researching additional local facilitation options for our basic courses.
Rebates	Benchmarking Tours: \$250.

Financial Update

Balance Sheet	Account balance is in the green. Still waiting on one member payment.
Membership	45 Total Members (lost 5, gained 5 in 2018).
Bookkeeper	Transition is complete. Planning a "thank you" for Kim, following our established guidelines..

Upcoming Dates

3H Leadership Launch	August 8 th
August Board Meeting	August 23 rd (in person)
Sept Board Meeting	September 27 th (call in)