



NWHPEC Board Meeting

Date & Location: Aug 13, 2020 (Zoom)

Present: Jennifer Ayers, Theresa Mills, Traci Rieckmann, Alex Thomason, GUEST: Cody Stavig

Not Present: Rick Alvarado, Richard Carroll, Dale Gehring, Frank Twardoch

Financial Update

Balance Sheet All outstanding payments received.

Membership 47 Total Members. 5 new members in 2020. One inquiry in July.

Learning Experiences

Experiences Held iTech 5S Volunteer project w/Lean Portland (7/14&16)
 ELRT – Supporting CI w/guest Jeff Kaas: July 15th
 Webinar: July 21st – Managing home/work boundaries
 ELRT – The “New” Office: July 28th
 Maintenance SIG – Aug 4th
 ELRT – Maintaining Company Culture: Aug 12th

Upcoming Events Maintenance SIG – Aug 19th
 Agile SIG – Aug 25th
 Intro to Problem Solving – Aug 31st (ATI)
 Lean 101 – Sept 9th – Oct 14th (1 hour/week)
 Visual Meetings – Sept 21st (Genentech)
 3H Leadership Essentials – 9/29 – 12/1 (3.5 hours/week every three weeks)
 Book Study – starts in October

Unscheduled Classes Future Webinars (finding topics/speakers)
 Coaching for Engagement
 Coaching Conversations
 Leading Through Tough Times (keynote) – will target mid-upper management. Schedule in Oct/Nov.

Trending No requests at this time

Old Business

Tax Credit Submitted for the “Employee Retention Credit”

Bylaws Draft submitted to Board.

New Business

Metrics Continuing to gather engagement metrics.
 • 47 touch points (everyone contacted this month)
 • 36 total connection ‘days’ (classes/tours/SIGs): 45 on the calendar in 2019
 • Exec engagement: 28 companies, 74 people

Board Development Pursuing a potential candidate for our VP Finance/Treasurer role.

Online removes boundaries We will allow non-Portland area sites to join our virtual learning opportunities. Provides additional visibility and outreach. Preference goes to local participants.

Action Items

Bylaws All: Review and comment before Sept Meetings

Upcoming Dates

Sept Board Meeting Sept 10th (Zoom)

Oct Board Meeting Oct 8th (Zoom)