



NWHPEC Board Meeting
Date & Location: Sept 10, 2020 (Zoom)

Present: Rick Alvarado, Jennifer Ayers, Richard Carroll, Theresa Mills, Alex Thomason, GUEST: Cody Stavig, Frank Twardoch
 Not Present: Traci Rieckmann,

Financial Update

Balance Sheet	All outstanding payments received. Lean 101 invoiced.
Membership	47 Total Members. 5 new members in 2020. 6 inquiries this year; zero inquires in Aug.

Learning Experiences

Experiences Held	Maintenance SIG – Aug 19 th Agile SIG – Aug 25 th Intro to Problem Solving – Aug 31 st (ATI) Full + WL Lean 101 – Sept 9 th – Oct 14 th (1 hour/week) Full + Lean 101 – Sept 10 th – Oct 15 th (1 hour/week) Full + Lean 101 – Sept 9 th – Oct 14 th (1 hour/week)
Upcoming Events	Visual Meetings – Sept 21 st (Genentech) 3H Leadership Essentials – 9/29 – 12/1 (3.5 hours/week every three weeks) Book Study – Oct 1 st – Nov 18 th Leading through Tough Times keynote – Nov 17 th
Unscheduled Classes	Future Webinars (finding topics/speakers) Coaching for Engagement (Dec?) Coaching Conversations (Nov?)
Trending	No requests at this time

Old Business

Tax Credit	Employee Retention Credit received
Bylaws	Bylaws officially amended by the Board.

New Business

Metrics	Continuing to gather engagement metrics. <ul style="list-style-type: none"> • 40 touch points < 30 days, 7 < 35 days • 44 total connection 'days' (classes/RTs/SIGs): 45 on the calendar in 2019 • Exec engagement: 29 companies (at events) 37 companies (connections), 89 execs total
Board Development	Cody Stavig officially voted in by the board via email between our Aug and Sept meetings. Board Director/VP of Finance and Administration.

Action Items

Insurance review	Richard will start to review our insurance coverage.
Annual Meeting	Jennifer will communicate the date and agenda for our annual meeting to the main contacts. Save the date: Nov 12 th .

Upcoming Dates

Oct Board Meeting	Oct 8 th (Zoom)
Annual Members Meeting	Nov 12 th (online) 11:30-12:15
Nov Board Meeting	Nov 12 th (Zoom) 12:15-1:30