



**NWHPEC Board Meeting
Date & Location: Oct 8, 2020 (Zoom)**

Present: Rick Alvarado, Jennifer Ayers, Richard Carroll, Theresa Mills, Alex Thomason, Traci Rieckmann, Cody Stavig, Frank Twardoch
Not Present:

Financial Update

Balance Sheet	All outstanding payments received. Lean 101 and 3H invoiced, payments are coming in timely. Balance is up from September
Membership	47 Total Members. 5 new members in 2020. 6 inquiries this year; one visit scheduled in Oct.

Old Business

Insurance Review	Reviewed by Richard, no action required.
Budget Review	No adjustments required
Board Development	Waiting for a letter of interest and resume from a potential candidate (to replace Richard)

Learning Experiences

Experiences Held	Lean 101 – Sept 9 th – Oct 14 th (1 hour/week) Full + Lean 101 – Sept 10 th – Oct 15 th (1 hour/week) Full + Visual Meetings – Sept 21 st (Genentech) 3H Leadership Essentials – 9/29 15 people
Upcoming Events	COVID roundtable & Agile SIG, biweekly Lean 101 – Sept 9 th – Oct 15 th (1 hour/week) 3H Leadership Essentials – Sept 29 th – Dec 1 st Comfort vs Safety – clean air workshop – Oct 21 st Book Study – Oct 22 nd – Dec 17 th Maintenance SIG – Nov 3 rd (ESCO & A-dec reactive to proactive) Leading through Tough Times keynote – Nov 17 th Coaching Conversations – Dec 3 rd & 10 th
Unscheduled Classes	Will put together a schedule through February
Trending	No requests at this time

New Business

Metrics	Continuing to gather engagement metrics. <ul style="list-style-type: none"> 45 touch points < 20 days, 2, 60 days 60 total connection 'days' (classes/RTs/SIGs); counts Lean 101 individually otherwise the count is 50: 45 on the calendar in 2019 Exec engagement: 29 companies (at events) 37 companies (connections), 89 execs total
Class interest	Not many companies are asking for in person classes, some are starting to resume internal training though. Will schedule Lean 101 in Q1 to see if the demand is still there. People seem to want tools vs. soft skills right now.

Action Items

Annual Meeting	Jennifer and Alex will work together to finalize the slides
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Upcoming Dates

Annual Members Meeting	Nov 12 th (online) 11:30-12:15pm
Nov Board Meeting	Nov 12 th (Zoom) 12:15-1:30pm
Dec Board Meeting	Dec 10 th (Zoom) noon – 2pm