



NWHPEC Board Meeting
Date & Location: March 11, 2021 (Zoom)

Present: Rick Alvarado, Jennifer Ayers, Richard Carroll, Theresa Mills, Kush Pathak, Cody Stavig, Alex Thomason, Frank Twardoch
Not Present: Traci Rieckmann

Financial Update	
Balance Sheet	On track
Membership	46 Total Members. 2 non-renewals, 3 status unknown, 1 new member in 2021 (Milgard).

Learning Experiences	
Experiences Held	COVID roundtable, Training & Agile SIGs, biweekly Coaching Habit Book Study – Jan 13 th – Mar 3 rd Lean 101 – Jan 26 th – Mar 2 nd (2 sessions FULL, 43) Coaching for Engagement – Feb 19 th (Full, 20) Coaching for Engagement – March 5 th (Full, 20)
Upcoming Events	Problem Solving (ATI led) – March 16 th (Full, 40) Lean 101 – April 21 st – May 26 th (14/25)
Unscheduled Classes	Two potential member led webinars, Problem Solving Workshop, Lean IT webinar.
Trending	Problem solving, Lean Product Development
Member Sharing	Actively looking for monthly content from members.

Old Business	
Connecting with Speakers	<ul style="list-style-type: none"> Connected with Mike Orzen and the Richardson. On the radar: Billy Taylor, Chris Voss, Michael Lombard, Thomas Rajan

New Business	
Metrics	<ul style="list-style-type: none"> 38 connections with individual orgs < 15 days, 5 16-30 days, 2 31-60 days 51 “touch points” YTD (39 counting Lean 101 as 1)
Strategy Planning	<ul style="list-style-type: none"> Will start our process of “diagnosis” at the April board meeting. Current gaps include: engagement calendar (practitioners willing to share, cadence of offerings), and new member recruitment. What are we trying to be? Who are our customers? How are we serving them?
Content	<ul style="list-style-type: none"> Lean IT encompasses Agile, DevOps, and Lean Startup. Mike has a presentation on 8 Wastes in IT that may be a great relatable topic for a webinar. Currently a cadence to Lean 101, Coaching for Engagement, and 3H. How would we benefit from finding ways to fit other offerings into a cadence?

Action Items	
Strat Planning	Jennifer will work with Alex to start the strategy planning process now, will address the first part of the process at our April board meeting.
Lean Product Dev	Jennifer send links for Norbert Majerus
Member analysis	Jennifer to document what causes discontinuation of membership.

Upcoming Dates	
April Board Meeting	April 8 th (Zoom) noon – 2pm
Annual Strategy Planning	May 13 th (TBD) 10am – 2pm
June Board Meeting	June 10 th noon – 2pm