



**NWHPEC Board Meeting
Date & Location: June 10, 2021 (Zoom)**

Present: Rick Alvarado, Jennifer Ayers, Theresa Mills, Kush Pathak, Cody Stavig, Alex Thomason, Frank Twardoch
Not Present: Traci Rieckmann

Financial Update	
Balance Sheet	On track
Membership	44 Total Members. 4 non-renewals, 1 status unknown, 3 new members in 2021 (Milgard, Hampton Lumber, and GFU). Multiple inquiries in the last month.
Learning Experiences	
Experiences Held	Lean 101 – April 21 st – May 26 th (26/25) Structured Problem Solving – April 27 th (26/25) 2 Second Lean book study – May 11 th – June 1 st Finding your Purpose – May 14 th (Pract. webinar) How I Show Up Matters – May 17 th (25/25) Structured Problem Solving – June 2 nd (25/25)
Upcoming Events	The Bench – June 15 th (38 registered) How I Show Up Matters – June 21 st (25/25) CI & Energy Efficiency – June 22 nd (5 regist. to date)
Ongoing SIGs	Covid Response, Agile, Training, Maintenance
Unscheduled Classes	One potential member led webinars, Lean IT webinar, Daily Management Systems
Trending	Problem solving, coaching
Member Sharing	Actively looking for monthly content from members.

Old Business	
The Bench	<ul style="list-style-type: none"> Response is high to this new benchmarking platform, Goal is to continue monthly or every other month.
New Business	
Metrics	<ul style="list-style-type: none"> 34 connections with individual orgs < 15 days, 6 16-30 days, 6 > 31 days 93 “touch points” YTD (75 counting Lean 101 & book study as 1 vs 6)
Strategy Planning	<ul style="list-style-type: none"> Reviewed the executive summary. Three focus areas for this FY: Understand the right size and mix of companies then deliver the right mix of content in the right setting (virtual/in person).
Coaching Summit	<ul style="list-style-type: none"> Will promote the attendance at Lean Frontier’s annual Coaching Summit. It’s a great line up of all star lean coaches. NWHPEC has a 20% discount code for members. Would like to utilize this to supplement our offerings and create a post-summit meet up.
Summer offerings	<ul style="list-style-type: none"> Will stick to basic peer-to-peer learning experiences. Look at offering an executive session in September.
401(k)	<ul style="list-style-type: none"> Changing providers from America Funds to Guideline in August.
Action Items	
Strategy work	Jennifer will create a matrix of our membership.

Upcoming Dates	
July Board Meeting	July 8 th noon – 2pm
August Board Meeting	Aug 12 th noon – 2pm